



# State of New Jersey

DEPARTMENT OF THE TREASURY

DIVISION OF PURCHASE AND PROPERTY

P. O. BOX 230

TRENTON, NEW JERSEY 08625-0230

JAMES E. MCGREEVEY

*Governor*

JOHN E. MCCORMAC, CPA

*State Treasurer*

**REVISED 10/22/03**

**ADDENDUM #01**

**T-524L**

**SOLICITATION #34695**

**TO:** All Using Agencies and  
Cooperative Purchasing Participants

**DATE:** 09/23/03 REVISED 10/22/03

**FROM:** Mark Feigenbaum  
Supervising Procurement Specialist

**SUBJECT:** Files, Freestanding, Lateral

**CONTRACT PERIOD:** 08/01/03 to 07/31/05

This Addendum is to clarify questions that have arisen about the use of this contract.

It is the Purchase Bureau's intention under this Notice of Award to include all lateral file cabinets that appear in the Hon Group Pricer, dated 01/05/03.

Lines 00001 to 00003 are list prices for the 5 drawer, 3 drawer and 2 drawer lateral file cabinets.

In order to calculate the State's contract pricing, you have to deduct the discounts listed in Lines 00004 to 00006, depending on the number of file cabinets you are purchasing.

These same discounts are to be used for any lateral file cabinets that appear in the Hon Group Pricer, dated 01/05/03 and are not specifically listed in Lines 00001 to 00003.

A question has also arisen about the different regions, and which contract vendor is to be used.

To clarify this, the contractor to be used is determined by the delivery location of the file cabinets. It is not determined by where the Purchase Orders are being originated.

To reiterate, the region is determined by the final delivery location.

Please attach this addendum to your Notice of Award.